

Certificate of Public Management Letter of Recommendation

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| APPLICANT'S NAME: |
| WORKING TITLE: |
| AGENCY: |
| SUPERVISOR'S NAME: |

Please evaluate the applicant by marking the appropriate box:

| | Exceptional | Superior | Good | Average | Poor | Not Observed |
|--|-------------|----------|------|---------|------|--------------|
| Analytical Ability | | | | | | |
| Motivation for Continuing Education | | | | | | |
| Personal Ethics and Integrity | | | | | | |
| Time Management | | | | | | |
| Communication Skills | | | | | | |
| Leadership | | | | | | |
| Interpersonal Skills | | | | | | |
| Initiative | | | | | | |
| Ability to Work as a Team Member | | | | | | |
| Ability to Teach Others | | | | | | |
| Motivation for Overall Self-Improvement | | | | | | |
| Overall Potential for Success in the Program | | | | | | |

Please discuss your evaluation of the applicant and the applicant's: 1) potential to make a good manager; 2) ability to make a positive contribution to state government; 3) ability to use the information gathered from the Certificate in Public Management Program in their current position or future positions within their agency; and 4) outside interests/volunteer activities. (If more room is needed please use the back and/or attach another page.)

Supervisor's Signature: _____ Date: _____

Please return with the completed application form to:
Willamette University, 900 State Street, Salem, OR 97301 Attention: **Jeanne Hobson**