

## FACULTY FELLOWSHIP APPLICATION

Applications are due by 5:00 pm February 20, 2012

Please send all materials electronically (as an attached .pdf file) to: [afoust@willamette.edu](mailto:afoust@willamette.edu)

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### Personal Information

**Name:**

**Email:**

**Phone:**

**Title of the Proposed Project:**

### One Sentence Description:

(Please use the format of the examples below.)

- *Example:* The proposed project would create three web-based products: (1) a web site for the new topic that serves as a resource guide and visual introduction to the theme, "Ancient Athens;" (2) a web-based text for one of six units in the course--the Parthenon--with links to other units; and (3) templates and procedures allowing students in different sections of the course to publish expert reports on common topics related to each of the six units.
- *Example:* Funds are being requested to support participation in a 2-day workshop entitled Introduction to GIS-ArcGIS9 for Geological Applications.
- *Example:* Funds will be used to support a collaborative research project to produce a complete collection and new translation of all early Christian letters.

Past Outcomes record (e.g., publication, other dissemination, exhibition)

List all CASA Faculty Grants received over the last 5 years

**Date:**

**Title:**

**Outcome:**

**Filed Report: (Y or N)**

### Project Narrative

Please limit the narrative to two to three pages, using the following outline:

- 1 Purpose and Rationale -- Please answer the following questions as part of your rationale: "What is

the significance of this project to your own research/scholarship program? To your discipline or field of study?"

- 2 Concise Description of the Project
- 3 Expected findings (if applicable).
- 4 Methodology/Creative Process/Qualitative Approach – Please describe your research methodology, creative process or other approach to the project (e.g., textual content analysis). Include a description of the activities you will undertake to complete your project. In addition, please briefly explain the experience, knowledge, and skills that will enable you to accomplish the proposed project.
- 5 Expected product (publication, other public dissemination, exhibition, etc.).
- 6 Timetable for the project.
- 7 Budget -- Include such line items as professional materials, expenses, and honorarium. Please justify and document all expenses and explain the necessity of any unusual expenses, such as extensive travel, research assistance or special equipment. Budgets should include enough detail to demonstrate how the expenditures will support your activities. For projects in which an honorarium is requested, the proposal must estimate the amount of time that will be devoted to the project. If the request is for honorarium only, under this section indicate "Honorarium of \$4,000."

## Additional Questions

1. Will you receive start-up funds or any other source of university funding for the coming summer?  
Yes / No

Describe:

2. Is the proposed project a continuation of an earlier CASA Faculty Fellowship-funded project now underway?

Yes / No

If yes, please explain.

3. Have you sought or will you be seeking support for this proposal from other external sources, such as the Oregon Arts Commission, NEH, NSF, or Oregon Council for the Humanities?

Yes / No

If yes, please indicate the funding source and the status of your application for outside funding.

4. In a brief paragraph indicate how the work described in your proposal relates to your larger scholarly or creative agenda.

5. The names of two colleagues who could discuss the merits of your application with the CASA Selection Committee:

6: A list of internal funding sources to which you have applied or intend to apply for this project. Please include your budget or intended budget for those other applications. If you receive funding for the expenses specified in your CASA budget for this project from other internal sources (e.g., Atkinson, other Centers of Excellence, Lilly, SCRIP, start-up funds, etc.), you will then need to make a choice about which award to accept. In cases where a portion of your expenses are already funded by another source, you need to make the case that your CASA proposal represents a new, different and currently unfunded expense.

7. A list of all internal funding to which you have applied or intend to apply to support any projects in the current fiscal year.

### Please Note

Please email your application and a copy of your current *C.V.* (as attached .pdf files) to Andrea Foust ([afoust@willamette.edu](mailto:afoust@willamette.edu)). She will email you a response verifying that your application has been received.