

SPECIAL MAJOR DECLARATION FORM

RESPONSE MUST BE TYPEWRITTEN

1) Name:

2) ID Number:

3) Class Standing:

4) Anticipated Graduation Date:

5) Campus Address:

6) Campus Phone:

7) E-mail Address:

8) Do you currently have declared majors and/or minors? If so, what are they? Do you intend to complete these majors and/or minors if this proposal is approved?

9) Title of Proposed Special Major:

10) List of Courses to be included in Special Major (Include correct prefix, course number, and course title. Please indicate if the course is writing-centered or included in the General Education Program. Please indicate which courses you have already taken, and which remain to be taken.):

11) Writing-Centered Course in the Special Major:

12) Describe the Senior Experience in the Special Major:

13) Using the tables below demonstrate how you will be able to complete the proposed special major, any other majors and/or minors, as well as the general education program by your anticipated graduation date.

Semester:

Semester:

Semester:

Semester:

14) Rationale for Proposed Special Major. Attach 1-2 pages describing your proposed special major and its goals or objectives and explaining why the existing major programs do not meet your needs. Please keep in mind that Willamette University is a liberal arts college and that your proposed major must be consistent with its academic mission to cultivate a set of general intellectual arts within a disciplinary or interdisciplinary context, rather than to develop specific pre-professional, professional, or vocational skills.

15) Please attach a copy of your AER (Academic Evaluation Report).

16) Names, and Titles of three Faculty Sponsors:

Name: Title:

Name: Title:

Name: Title:

17) Signatures of Faculty Sponsors:

To earn a baccalaureate degree, a student must satisfactorily complete an approved major program. A student may also devise a special major program to meet individual needs or objectives not served by the approved major programs. Such a program must:

A) Satisfy the criteria for approved major programs including a liberal arts focus, at least 8 and no more than 14 credits (with no more than 10 in a single disciplinary prefix), a balance of lower and upper division courses, a writing-centered course in the major, and a senior experience.

B) Be endorsed by a special committee of three, regular, tenured or tenure-track faculty members, from at least two departments, who are familiar with Willamette's academic programs and goals.

C) Be submitted for approval by the Academic Programs Committee, the Academic Council, and the full faculty (c/o the Office of the Dean, College of Liberal Arts), no later than the end of the sophomore year, or in the case of a student transferring more than 12 credits to Willamette University, by the end of the first semester in residence. Exceptions may be considered on a case-by-case basis if the student is declaring a special major as a second major.

Please submit this form and attached documents to the Academic Programs Committee, c/o the Office of the Dean, College of Liberal Arts, Smullin Hall, Room 155.