Minutes from December 15th meeting were reviewed and approved.

Old Business
1. No Old Business

New Business
1. Rob Passage voted in as Co-Facilitator
2. The deicing and caution signs put out by Grounds crews have been successful. There should not be any flooding but sand bags are available around campus should they be needed.
3. Positive feedback has been received regarding the Building Inspection Checklist. RA’s will have them for housing. Let Rich Dennis know if you need help with the inspections.

Open Forum
1. Lock down drill at Hatfield Library during the break went excellent.
2. Lights out between Atkinson & Law; Rich will submit work order
3. Pavers on the main walk-way to Bishop need to be repaired

Accident/Injury Report
Employee slipped on the ice behind sorority row. They fell down and landed on their backside. Employee received first aid and are back to work.

Employee hit their head and received a cut while cleaning a towel rack. Employee encouraged to be more aware of surroundings.

Willamette University community members are welcome to attend any meeting as a guest and are encouraged to contact any Safety Committee member with concerns and/or questions.

Future Meetings: 3rd Thursday of each month, 10:00 a.m., Harrison Conference Room
Next meeting: February 16, 2017
Meeting ended at 10:17 a.m.