Willamette University Safety Committee – Agenda

Thursday, May 15, 2013   10:00 AM/ Harrison Conf. Room

Keep until 5/15/16

Call to order 10:05a

Present Members

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<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Phone</th>
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<tr>
<td>Rich Dennis, Facilitator, Campus Safety x6907</td>
<td>Jim Ames, Facilities x4237</td>
<td>Linda Lombard, Financial Affairs x6728</td>
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<tr>
<td>Jennifer Butler, Biology x6483</td>
<td>Micheal Seraphin, Recorder, Service Center/Purchasing x6055</td>
<td>SaVanna Huskey, Bishop Wellness Center x6972</td>
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<td>Karen Arthur, AGSM x6850</td>
<td>Katie Lahey, HR x6210</td>
<td>Leslie Cutler, CLA x6061</td>
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<td>Melissa Treichel, MOH Library x6018</td>
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Absent Members

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<tr>
<th>Name</th>
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<tr>
<td>ASWU Rep</td>
<td>Andries Fourie, Faculty x6258</td>
<td>Ellis Webster, Portland AGSM (503.808.9901)</td>
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<tr>
<td>Sue Crothers, GSE x6575</td>
<td>Robert Passage, Athletics x6420</td>
<td>Sue Koger, Faculty x6341</td>
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<tr>
<td>Betsy Johnson, Facility Services x6698</td>
<td>Kelly Slaughter, College of Law x5317</td>
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Minutes  April

- Clarification that there was a recommendation from the committee for there to be lights behind the College of Law. Approved

Old Business:

1. **Speed Limit on Mill Street**
   a. That (10 mph) was painted on Mill Street at both intersections.
   b. We will hopefully see speeds slow down.

2. **Pool Deck**
   a. Rob isn’t here so we are not able to talk about it this month.

3. **Soccer Net**
   a. Receivers in the ground.
   b. Cement is hard enough for the post to be set.
   c. Middle of next week for the posts to be dropped in.
   d. Moving along.

4. **Summer groups using the soccer field**
   a. Some of the groups don’t go North-South, they go East-West, which exposes 12th street.
   b. It might be something to look at and consider having communications with them to minimize having to put nets all around the field.
   c. This might be something to go into the agreements with them?

New Business:

1. **Construction at Sparks**
   a. It has started
   b. Areas have been marked/fenced off.
c. There is sky-bridge access.
d. Parts of the front doors are accessible.

2. **Construction on Campus**
   a. There is construction on campus.
   b. We need to make sure the construction groups are aware that we have an open campus.
   c. If we see open doors, then we need to close them.

3. **Intruder on Campus**
   a. We had someone come onto campus, who caused some damage to Collins, Smith, and the Hatfield Library.
   b. He was caught.
   c. He was not affiliated with the University in any way
   d. He was a transient
   e. Is there a movement to notify people about these things?
   f. No, not at this time

4. **Window Safety**
   a. What do we do about windows being open?
   b. We have discussed this at multiple meetings over the last year.
   c. 1st floor windows at Smullin and Walton have been pinned as per the work order Rich put in.
   d. There are no set protocols about windows at this point.

**Accident /Injury Log:**
1. We have two (2) staircase incidents, which were not on the same staircase.
   a. None were at Waller Hall
2. One (1) was a repetitive motion

Rich will make the new schedule and send out the new schedule

**Adjourned 10:17a**

**Next meetings- 3rd Thursday, 10:00 a.m. (June 20)**