Willamette University Safety Committee Minutes  
Thursday, April 16, 2015  
Harrison Conference Room

Keep until 04/16/16

Members Present
Karen Arthur, AGSM, x6850  
Leslie Coop, Co-Facilitator, Olin Science, x6734  
Leslie Cutler, Eaton Hall, x6061  
SaVanna Huskey, Bishop Wellness, x6972  
Max Kroner Dale, ASWU Representative  
Chris McFetridge, Hatfield Library, x6312  
Veronica Ramos, Human Resources, x6210  
Kelly Slaughter, Recorder, College of Law, x5317  
Toru Tanabe, TIUA, x3317

Members Absent
Jim Ames, Facilities, x4237  
Rich Dennis, Campus Safety, x6907  
Betsy Johnson, Facility Services, x6698  
Sue Koger, Psychology Professor, x6341  
Katie Lahey, Human Resources, x 6210  
Chris Linn, Bon Appetit  
Linda Lombard, Financial Affairs, x6728  
Rob Passage, Facilitator, Athletics, x6420  
Lonnie Swihart, Facilities  
Ellis Webster, Portland AGSM, 503.808.9901

Meeting convened at 10:05 a.m. Meeting was facilitated by Leslie Coop in Rob Passage’s absence.

Old Business

Item 1: Recap of Safety on Campus Day: April 1, 2015  
Leslie Coop gave a brief report on Safety on Campus Day. Leslie indicated turnout was low, due in part to a location change to the second floor of the UC, due to rain. Low attendance also could have been due in part to conflicting events on campus during that time, such as the Classified Luncheon.

Item 2: Recycle bins & recurring injuries: Update  
Jim will give an update on this at next month’s meeting.

Item 3: Convex mirror at the corner of the 12th Street sky bridge  
Rich will give an update on this at next month’s meeting.

Item 4: Ramps in Sparks  
Rob, who was unable to attend today’s meeting, dropped by briefly before the meeting began to report that he looked into what it will cost to replace/re-do the ramps that go around the basketball floor in the Cone Field House. The estimated cost for such a project would be approximately $10,000. Rob is going to pursue avenues for funding and will report back at next month’s meeting.

Item 5: Winter Street crosswalk between the Mill Stream bridges  
Rich will give an update on this at next month’s meeting.

Item 6: Building Safety Captains  
Rich will give an update on this at next month’s meeting.

New Business

Item 1: Requests from undergraduate students  
Max, ASWU Representative for the Safety Committee, asked a group of fellow students if they had any requests or comments for the Committee, and found they had two main comments/complaints:

1.) Emergency phones: Max asked if the students could name where on campus these phones are located, and found that although the students can see some of these phones while they are out and about on campus, they are unable to name specific locations. After the students discussed this for a bit, it was decided this is due to various reasons. The phones tend to blend in with the everyday background, when not needed for an emergency. In addition, these phones vary in design and size and those not lit up by a blue light, are not noticed at all. Especially those attached to building exteriors. These phones blend in with the building, making them virtually invisible. The students also looked at a campus map and discovered the phones were difficult to locate on the map, mainly because the map is black and white. Some solutions offered by the students and Committee members are:
a. Make all of these phones blue light phones. The Committee explained to Max that this is an on-going issue and that the blue light phones are quite expensive and are being replaced as finances allow. The Committee wondered if perhaps blue signs of some sort could be added to the phones attached to the buildings to make them more visible, and will ask Rich about this at next month’s meeting.

b. Color coded campus maps. These phones would be easy to locate on such a map. Such maps could be given out during opening days and posted in dorms and other housing areas.

c. Offer phone tours during opening days, perhaps in the form of a scavenger hunt. It was agreed that if the students are actually shown the phones, it will be easier for them to remember where they are in the case of an emergency.

2.) Lighting issues: The students feel very uncomfortable walking in a few areas after dark where there is little/no lighting. These areas are all north of Waller, Collins, Olin and the Art buildings, specifically: next to the Art building, in the star tree area, and in the rose garden.

The Committee will continue this discussion at next month’s meeting when Rich and Jim are in attendance.

Item 2: Executive Building toaster ovens
Veronica reported that some individuals in the Executive Building were leaving toaster ovens on after they were finished using them. Human Resources added signs in these areas reminding people to turn the ovens off after use.

Item 3: Sky bridge area needs lights
Ross Stout reported (via Toru) that the sky bridge area behind the soccer scoreboard is quite dark when the scoreboard and soccer lights are off. The committee will continue this discussion at next month’s meeting when Rich and Jim are in attendance.

Accident/Injury Report
Veronica Ramos presented the past month’s accident/injury report for Katie Lahey. There were no incidents reported during the past month.

Leslie Coop reported that during the past month, there was an incident during a Chemistry Club demonstration at a local school. A student was pouring liquid nitrogen out onto the floor and poured it a little too close to a fellow Willamette University student who was holding one of the public school students on her lap. The public school student was okay, but a bit of the liquid nitrogen splashed onto the leg of the Willamette student’s pant leg, and it burned through the fabric and onto her leg. The student has been treating the burn and it is healing. The incident was not reported to Human Resources as the student and Leslie Coop were unaware that it needed to be. Veronica asked Leslie to fill out the appropriate paperwork as soon as possible.

Willamette University community members are welcome to attend any meeting as a guest and are encouraged to contact any Safety Committee member with concerns and/or questions.

Meeting adjourned at 10:30 a.m.

Future Meetings: 3rd Thursday of each month, 10:00 a.m., Harrison Conference Room
May 21, 2015
June 18, 2015
July 16, 2015