Willamette University Safety Committee Minutes
Thursday, June 18, 2015
Harrison Conference Room

Keep until 06/18/16

Members Present
Jim Ames, Facilities, x4237
Leslie Coop, Co-Facilitator, Olin Science, x6734
Rich Dennis, Campus Safety, x6907
SaVanna Huskey, Bishop Wellness, x6972

Katie Lahey, Human Resources, x 6210
Chris Linn, Bon Appetit
Ellis Webster, Portland AGSM, 503.808.9901

Members Absent
Karen Arthur, AGSM, x6850
Leslie Cutler, Eaton Hall, x6061
Betsy Johnson, Facility Services, x6698
Sue Koger, Psychology Professor, x6341
Linda Lombard, Financial Affairs, x6728
Chris McFetridge, Hatfield Library, x6312

Rob Passage, Facilitator, Athletics, x6420
Veronica Ramos, Human Resources, x6210
Kelly Slaughter, Recorder, College of Law, x5317
Lonnie Swihart, Facilities
Toru Tanabe, TIUA, x3317

Meeting convened at 10:05 a.m. Meeting was facilitated by Rich Dennis & Leslie Coop in Rob Passage’s absence. Leslie Coop’s student employee, Juan Aguilera, was in attendance.

The Minutes from the May meeting were accepted and approved.

Old Business

Item 1: Recycle bins
Rich and Katie agreed that training is not the answer. Katie suggested that a comparison be made between the cost of having an outside company handle the recycling duties and the cost of injuries paid by the University. Rich will invite Jim Bauer and Monica Rimai to next month’s meeting to share the Committee’s concerns with injuries connected to the removal of recycling materials, and to ask for their input and suggestions.

Item 2: Convex mirror at the corner of the 12th Street sky bridge
The mirror has been changed to a larger one that provides a much better view.

Item 3: Sparks Update
Cone Field ramps: it is not likely that the annual Luau or Pow Wow will be moved, and new ramps will cost approximately $10,000. The Committee will resume conversation on this issue once Rob is able to attend the meetings.

Item 4: Winter Street crosswalk between the Mill Stream bridges
Since the City will not place flashing lights here, the question “Could we have an attendant at this crosswalk during events?” was asked. Rich indicated that the only time an attendant is needed at the crosswalk is during the Law School’s Commencement at which time he and Ross Stout are always there to stop traffic so the graduates and their families can cross the street. Rich is still going to try to get the Salem Police Department to run a sting after the new school year begins.

Item 5: Lighting issues: Collins, Olin, Waller, Art, Skybridge
Rich is planning a walk about during darkness to evaluate the needs for lighting. Also, Elwoods Tree Service will be on campus on the 18th and 19th to trim bushes for better visibility.

New Business

Item 1: Bushes blocking pedestrians view of traffic at 12th and State St.
Juan Aguilera asked if the bushes by the Carnegie Building could be trimmed as they are preventing pedestrians from getting a good view of the traffic, when crossing State Street. Rich will contact Grounds and ask them to trim the bushes.
Accident/Injury Report
Katie reported that there were three new incidents during the past month.

A Facilities employee received spider bites on their arms, hand and leg while removing spider webs from around AGSM. Incident is still under investigation.

A Grounds employee got dust or pollen in a tear duct while working in bamboo. The tear duct/eye stayed swollen for a couple of days. Incident is still under investigation.

A Facilities employee broke their left ankle while moving a large barrel down the stairs behind the admissions office at W.I.S.H. The injury is still under investigation.

Willamette University community members are welcome to attend any meeting as a guest and are encouraged to contact any Safety Committee member with concerns and/or questions.

Future Meetings: 3rd Thursday of each month, 10:00 a.m., Harrison Conference Room
NOTE: Due to Opening Day events, the August meeting will be August 27th instead of August 20th.
July 16, 2015
August 27, 2015
September 17, 2015
October 15, 2015