Willamette University Safety Committee – Agenda

Thursday, August 15, 2013  10:00 AM/ Harrison Conf. Room

Keep until 8/15/16

Call to order 10:02 am

Roll Call
Present Members

Sue Crothers, GSE x6575  |  Melissa Treichel, MOH Library x6018  |  Valerie Watson (for Karen Arthur, AGSM x6850)
Micheal Seraphin, Recorder, Service Center/Purchasing x6055  |  Rich Dennis, Facilitator, Campus Safety x6907  |  SaVanna Huskey, Bishop Wellness Ctr x6972
Betsy Johnson, Facility Services x6698  |  Jim Ames, Facilities x4237  |  Kelly Slaughter, College of Law x5317
Jennifer Butler, Biology x6483

Absent Members

ASWU Rep  |  Andries Fourie, Faculty x6258  |  Rob Passage, Athletics x6420
Ellis Webster, Portland AGSM (503.808.9901)  |  Leslie Cutler, CLA x6061  |  Sue Koger, Faculty x6341
Katie Lahey, HR x6210  |  Linda Lombard, Financial Affairs x6728  |  Toru Tanabe, TIUA x3317

We don’t have the July minutes to approve yet. If there is anyone else who is willing to be recorder, please let us know. Micheal is more than willing to hand it off to someone else who might be able to be more timely with getting them out.

Old Business:

1. **Pool Deck**
   - They have been working on this.
   - Looks good so far.

2. **Golf Cart Policy**
   - Take a look at it.
   - If there are any issues please let Melissa know.
   - Hoping to get it out of our hands in the next couple of weeks (before the next meeting).

3. **Ergonomics**
   - Katie (Lahey) and Rich made a recommendation to the VPs about it.
   - It would ask for some money to put into an account to cover the cost of getting new equipment that would be needed after an ergonomic evaluation was done, so it would not fall on a department.

4. **Train Horns**
   - At our last meeting it was asked if there was something that was going to go out about the trains no longer blowing their horns.
   - It was determined that if something were to come from the university, it should come from an Administrative Office.

5. **Soccer Nets**
   - These have been ordered for both the North and South ends of the soccer field.
   - They probably wont be up for the start of the academic year.
• 12th Street will still be open.

Accident /Injury Log:
• Employee sprained left foot while stepping off curb while walking towards Sparks, will be incident only right now
• Employee had pain in lower back while moving a piece of furniture
• Employee tripped while walking backwards carrying a piece of equipment
• There is a training on the 28th for employees to go over safe moving techniques

Other
• Pouring cement in front of Waller tomorrow (Friday).
• New lighting behind the College of Law and the Annex will be going up.
• There will be some Blue Lot Parking re-striping.

Adjourned 10:14 am

Due to the Admin Forum, the next meeting on September 19, 2013 will be at 9am.

Next meetings- 3rd Thursday, 10:00 a.m. Harrison Conference Room:
- Sep 19, 2013 Jan 16, 2014
- Oct 17, 2013 Feb 20, 2014
- Nov 21, 2013 Mar 20, 2014
- Dec 19, 2013 Apr 17, 2014
- May 15, 2014