

Willamette University Occupational Safety & Health Committee

March 17, 2009 Meeting Minutes



Keep until 3/17/2012

Members in Attendance

Rich Dennis, Facilitator-Campus Safety ext. 6907	Suzie Torre-Cross, Facilitator Elect, Human Resources ext 4043	Jennifer Butler, Biology Dept. ext 6483
Ramona Murtha, International Education ext. 5493	Jim Ames, Facilities-Bldg Maintenance ext. 4287	Margaret Schue, College of Law ext. 6140
Mike Ryan, Facilities Services ext. 6802	Mary Ann Zielinski, Health Center ext. 4360	

Members in Absentia

Linda Lombard, Financial Affairs ext. 6728	Ross Stout, ex officio, interim staff secretary	Adrienne McCarthy (student)
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Old Business:

Item 1

Minutes from the February meeting were reviewed and approved.

Item 2

Trip hazards throughout the campus walkways were addressed during a walk-around by Rich and Jim Andersen; and it noted that repairs are an issue of money; as costs to do all repairs could be in excess of \$1 million. Jim stated that Grounds will fix those that they can – focusing on the pathways that pose the greatest hazard for trips and falls. A question was raised if there could be a budget line and funding set aside on an annual basis to address these needed repairs.

Item 3

Rich submitted a work order to fix the metal strips on the Sky Bridge and reported back that the worst strips have been repaired/replaced, and that there are only a couple strips left to address.

Item 4

Jim Ames reported that Kevin Walburn has repaired the worst of the pavers leading to Bishop Wellness Health Center. The pavers will be checked on a weekly basis to identify and tighten up the pavers that pose a hazard.

Item 5

Rich Dennis contacted Marion County Health Department and the City of Salem Environmental Response team in response to the 2/16/2009 biological spill on the Quad. He was advised to spread Agricultural lime over the area to mitigate. Rich placed a work order with Grounds to have it done.

Jim Ames stated that, unfortunately due to the age and tile composition of the sewer line, monitoring and clearing of the line by Roto Rooter is our course of action at this time. A scope was inserted during the last incident and it showed that there is a dip in the sewer line, and this section will fill up first before moving on down the line. Ultimately, the sewer line will need to be dug up and replaced with newer fixture/system.

New Business

Item 1

Leslie Berning-Wright, Administrative Assistant in Sparks raised a concern about the stairs leading up to the offices becoming dangerous and a slip hazard when they get wet. She asked if it was possible to attach rubber vinyl strips on each step. Jim Ames, Mike Posey and Mike Ryan will take a look at the area and review the possible options, including carpet stock on hand.

Item 2

The walk-through at Bishop was delayed until summer so as not to compromise the privacy of any student seeking services. The next walk-through has been scheduled for April 21, 2009 in the Fine Arts East section of Smith Auditorium.

Item 3

There was a chemical spill in a small room in the Chemistry Department on 3/12/2009. A 50ml bottle of 25% glutaraldehyde spilled in water. Paper towels were used to clean up the spill and placed in the hood to evaporate. The room was closed off and ventilated. No faculty, staff or students were in danger.

Item 4

The current injury log was reviewed and we have had 5 reportable injuries since Jan. 1, 2009

Meeting was adjourned at 10:15 a.m.

Respectfully submitted by: Suzie Torre-Cross GBA, Human Resources Analyst

Next meeting

Date: 04 /21/ 2009

Place: Lobby of Smith Auditorium

Time: 9:00 AM