

Willamette University Occupational Safety & Health Committee
May 21, 2009 Meeting Minutes



Keep until 5/19/2012

Members in Attendance

Rich Dennis, Facilitator-Campus Safety ext. 6907	Suzie Torre-Cross, Facilitator Elect, Human Resources ext 4043	Jennifer Butler, Biology Dept. ext 6483
Linda Lombard, Financial Affairs ext. 6728	Mary Ann Zielinski, Health Center ext. 4360	Margaret Schue, College of Law ext. 6140
Mike Ryan, Facilities Services ext. 6802	Ramona Murtha, International Education ext. 5493	Alice French, Hatfield Library Ext. 6476

Members in Absentia

Jim Ames, Facilities-Bldg Maintenance ext. 4287	Ross Stout, ex officio, interim staff secretary	Adrienne McCarthy (student)

Old Business:

Item 1

Minutes from the April meeting were reviewed and approved.

Item 2

Rich will generate work orders for related to the major findings/concerns from the Fire Marshall in Smith Auditorium after graduation.

Item 3

Bricks at the entrance to Bishop Wellness are being monitored on a regular basis and fixed as needed (via work order) to prevent any tripping or falling hazards. It was suggested to talk to Jan Gardner about generating a project order to replace the existing walkway.

New Business

Item 1

Leslie Berning-Wright raised the question about the feasibility of all staff and students visibly wearing their ID for safety purposes. She mentioned that there have been some thefts in Sparks. Some of the questions raised centered around enforcement for non-compliance, how to handle visitors, better training for student checkers at the front door. Card swipe systems will be installed at the entrances to the lockers this summer. I also polled other universities in our cohort to see how/if they handled this issue and will report on the findings at the June meeting.

Item 2

Work and analysis continues in the ceramic art studio. OSHA has come out and done evaluation and we are waiting for the results to come back. At this time, this issue has moved beyond the scope of the WU safety committee.

Item 3

Concerns were raised about ventilation in the dark room after a student was working in there after hours and was subjected to no ventilation while processing photographs. It was stated that the ventilation system is on automatic timer and was not malfunctioning. Since students are supposed to have 24/7 access, then if they are going to be working after hours, they need to contact Gary Grimm so that he can take the appropriate steps. Also, it was suggested that faculty need to ensure that when students work in the building in off hours, that they know how to be safe. Signs will be posted in the 09-10 academic year with regards to ventilation, and meetings will be held to assess

whether or not students need to have 24/7 access to the art building.

Item 4

The current injury log was reviewed and we had a recent injury in Kresge Theatre, which brings our reportable injury total to 6 since Jan. 1, 2009

Meeting was adjourned at 9:45 a.m.

Respectfully submitted by: Suzie Torre-Cross GBA, Human Resources Analyst

Next meeting

Date: 06/16/ 2009

Place: Doney Hall Conference Room

Time: 9:00 AM