

# Willamette University Occupational Safety & Health Committee

## August 18, 2009 Meeting Minutes



Keep until 8/18/2012

### Members in Attendance

Rich Dennis, Facilitator-Campus Safety ext. 6907	Suzie Torre-Cross, Facilitator Elect, Human Resources ext 4043	Ramona Murtha, International Education ext. 5493
Linda Lombard, Financial Affairs ext. 6728	Jim Ames, Facilities-Bldg Maintenance ext. 4287	Margaret Schue, College of Law ext. 6140
Jennifer Butler, Biology Dept. ext 6483	Alice French, Hatfield Library Ext. 6476	Mike Ryan, Facilities Services ext. 6802
Skip Kenitzer, Athletics Dept. ext 6257		

### Members in Absentia

Mary Ann Zielinski, Health Center ext. 4360		
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### Old Business:

#### **Item 1**

Minutes from the July meeting were reviewed and approved.

#### **Item 2**

Rich informed the committee of Heidi Grew's concerns regarding the ceramic art studio. The committee reviewed OSHA's findings and noted that HEPA filters and appropriate fans have been ordered, that a recommendation was made to move the dry mixer outside to the kiln area, and that a schedule for cleaning will be generated by the facilities department.

#### **Item 3**

Work on the crosswalk by Mill Street and the Sororities has been delayed until next summer. A new bid and work-order has been requested. The funding is approved. For this year, the crosswalk and speed bumps were re-painted.

### New Business

#### **Item 1**

Skip Kenitzer brought to the committee his concerns about security at McCulloch stadium. A question was raised about the feasibility of a motorized gate to prevent use by unauthorized, non-WU staff and students. Further research will need to be done with regard to public access outlined in WU's agreement with the Bush Trust.

Skip also mentioned that the process would be easy to set-up and access could be granted via card swipe. This process would lower unauthorized use of the stadium, and WU's liability in case of an accident. At present, the "Man-gate" is accessible on foot and can be opened by pushing. We can reduce access from 6-8 pm electronically and the gate has a spring that triggers an auto-close mechanism, and guest passes would be available for groups.

Another issue raised concerned limiting access to the bleachers when a game is not in progress to reduce the liability when people run up and down them for exercise. Limitation is not easily done, and chain barriers are easily jumped. Linda stated that she will locate the lease with Bush Trust to review the parameters.

#### **Item 2**

An incident occurred at the School of Education when the paint crew was spraying texturizing material on the walls. A complaint was filed due to the presence of toxic fumes. Rich investigated and got fans into the affected area to provide ventilation, and talked with the paint crew about the proper procedures for notification to employees in the affected work area prior to the onset of work.

Facilities will send out notification about carpet cleaning and the potential for fumes so that employees can be prepared and aware. Mike Ryan stated that he will establish procedures and may do carpet cleaning on the wknds.

***Item 3***

It was brought to the Committee's attention that there was a broken gas hose in Goudy. A new coupler was provided and the situation was corrected. Jim Ames stated that he would be willing to train the night and Bon Appetit staff on the correct way to remove a coupler safely (swivel) for cleaning purposes.

Meeting was adjourned at 9:50 a.m.

Respectfully submitted by: Suzie Torre-Cross GBA, Human Resources Analyst

Next meeting

**Date:** Wednesday, September 23, 2009

**Place:** Smith Gallery, Smith Auditorium

**Time:** 9:00 AM