

ENROLLMENT CHANGE

POLICY GOVERNING ISSUE OF ENROLLMENT CHANGE:

- Cards received after the deadlines will **NOT** be accepted by the Registrar's Office unless accompanied by a completed, signed petition. Specific deadline dates are available in the Registrar's Office or online at <http://www.willamette.edu/registrar/calendar.htm>.
- Complete the following steps in the order listed:
 1. Obtain your advisor's signature prior to having your enrollment change(s) initialed by the course instructor(s).
 2. Return this card to the Registrar's Office (3rd floor, Putnam University Center) as soon as possible after all signatures are obtained (BEFORE THE DEADLINE).

Student Name: _____ W.U. I.D.#: _____

Campus Box #: _____ Date: _____

Current Advisor: _____

The above named student has consulted with me with regard to the course change(s) listed below.
 Advisor's Signature: _____ Date: _____

TERM: Fall 20__ Spring 20__

| DROP | | | | ADD | | | |
|-------|---------|------|----------------------|-------|---------|------|----------------------|
| Dept. | Course# | Sec. | Instructor Signature | Dept. | Course# | Sec. | Instructor Signature |
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If approved and recorded, I will have # _____ credits to complete this current semester.