

**SUMMARY OF LAW LIBRARY ACTIVITIES
AND STATUS REPORT 2008-2009**

Submitted by:

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Director

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I. ORGANIZATION.

A. Physical Plant and Equipment.

1. First Floor -

- a. Ben's Den - a Safavieh 3' x 5' art deco hand-knotted rug designed by New Englander Walter Nichols was placed behind the Leroy Setziol "Oak and Fused Glass" sculpture; the back of which was painted in Cayenne red as a back drop for the print "Winter's Brilliance" by Oregon artist Rod Frederick.

2. Second Floor -

- a. The walls to conference rooms 239, 240 and 241 were painted with a 50% formula of Sherwin-Williams #8135 Shortbread (order #8018-0084619). The door frames were painted with Pro Classic Interior ALYKD Semi-gloss Nomadic Desert #6107 (order #8018-0066205).
- b. An emergency phone was installed at the Circulation Desk.
- c. The reading area dictionary and newspaper stands were painted in cast iron green.
- d. An 8' x 11' Sphinx Oriental Weavers hand-tufted art deco wool rug, "Rising Moon," was placed in the library reading area.
- e. Nine 10-7/8" x 10-7/8" canvas prints entitled "Poppy Nine Patch" by artist Don Li-Leger were hung on the north wall of the tax area.
- f. A 7'9" round Momeni New Wave, NW06 gold, art deco/abstract expressionism, wool, hand-tufted rug was placed at the intersection of the 2nd floor central corridor and the balcony.
- g. Conference tables in rooms 239, 240 and 241 were relaminated in Formica Gilded Glaze #7701-58.
- h. Twelve Kimball Avenue chairs in conference rooms 239, 240 and 241 were re-upholstered with Duralee 36007 Earth fabric.
- i. Library Reading Area:
 - (i) Twelve chairs were re-upholstered in Duralee 36007 Earth fabric.
 - (ii) Four chairs and two couches were reupholstered in Duralee 14208 Redwood fabric.
- j. A 16" x 20" canvas print entitled Sho Chiku Bai II was hung in the corridor adjacent to conference room 241.
- k. A 13" x 37" canvas print entitled Rainforest III was hung adjacent to the elevator.

3. Third Floor -

- a. The walls to conference rooms 304 were also painted with a 50% Sherwin-Williams #8135 Shortbread (order #8018-0084619). The door frames were painted with Pro Classic Interior ALYKD Semi-gloss Nomadic Desert #6107 (order #8018-0066205).
- b. A 21" x 27" framed print of an English phone booth in the

Cotswolds was hung adjacent to the elevator.

- c. Eight framed Vanity Fair colored caricatures of English judges were hung in the corridor at the head of the stairwell.

B. Administrative.

During the fiscal year 2008-2009 the library administrative structure remained unchanged.

II. PERSONNEL

A. Additions.

1. Elaine Hines joined our staff on June 16, 2008 as Collection Maintenance & Serials Specialist. She joined us from Chemeketa Community College.

B. Departures.

1. There were no employee departures in 2008-2009.

C. Employment Changes.

1. 4/15/09 - Susan DeLaune reduced her hours by 20% and now works Monday-Thursday.

D. Professional Development/Activities.

1. 6/25/08 - Cherri Miles attended a WITS training class on using the new Webedit feature for internal webpages.
2. 7/13/08 - 7/15/08 - Dick Breen, Galin Brown, Lysa Hall & Tim Kelly attended portions of the AALL Convention in Portland, Oregon. Tim acted as conference editor of the Daily Rose newsletter.
3. 7/17/08 - 7/18/08 - Galin Brown attended the Summit Borrowing workshop at the annual Orbis Cascade Alliance's Summit Day held at Washington State University-Vancouver campus.
4. Galin Brown continued to act as Safety Committee member until April, 2009. She continues to act as building captain.
5. 8/21/08 - The entire library staff participated in the 2008 Library Orientation.
6. 9/18/08 - 9/19/08 - Galin Brown attended the NWILL Conference at PCC-Sylvania in Portland.
7. 9/25-9/28/08 - Tim Kelly attended and presented at the National Business Institute seminar in Portland. Tim wrote 8 chapters of the book associated with that seminar.
8. 10/9/08 - Lysa Hall, Galin Brown and Dick Breen attended the first organized meeting regarding upcoming SUMMIT changes.
9. 10/9/08 - Elaine Hines attended a First Aid / CPR class held on campus.
10. 10/11 - 10/14/08 - Tim Kelly attended the Westpac convention held in Bozeman, Montana. He will begin serving as newsletter editor in March.

11. 10/12/08 - The entire library staff attended the dedication of the Carnegie Building and the dedication speech by U.S. Justice Ruth Bader Ginsburg.
12. 10/16/08 - 10/17/08 - Elaine Hines and Lysa Hall each attended sessions at the Northwest Innovative Users Group conference held at the University of Portland.
13. 11/13/08 - Galin Brown attended Summit training.
14. 11/4/08 - Dick Breen attended a State Library Judiciary Committee Workshop meeting at the State Library.
15. 1/09 - Galin Brown attended a six week CLE credit class entitled *Understanding Racism* taught by Professor Ed Peterson.
16. 1/6/09 - Elaine Hines was elected to act as alternate representative to Classified Council, Area 5.
17. 2/26/09 - Elaine Hines attended New Employee Orientation.
18. 3/23/09 - Lysa Hall attended OCLC Members meeting at Linfield.
19. 4/24/09 - Law Library staff combined with Hatfield staff to discuss technical services issues of the future.
20. 5/11/09 - Lysa Hall attended an informal gathering of Portland area catalogers at Hatfield.

D. Staff Work Absence

796.81 hours (equates to 99.6 days) were lost due to illness or family medical care situations (130 hours). The University closed a total of 14 hours in December due to snow.

E. Comments.

1. **Artistic Improvements.** As in past years, donated funds were used to purchase wall and floor art as a means to create an inviting, inspirational and intimate library study environment.
2. **Carnegie Building.** The Carnegie Building remodel was dedicated on September 12, 2008. Cherri Miles and Dick Breen continued to wrap up the project through December including cleanup and recycling of materials in the vacated Legal Arts Building.
3. **Inter-Library Loans.** Among the 200 ABA accredited law schools Willamette Law Library in recent years has consistently ranked among the top 25 in number of items loaned to faculty and students of other institutions. Not only do we loan extensively to Orbis-Cascade Alliance members through Summit, but we have also loaned materials to foreign academic research institutions including the University of Copenhagen, Denmark, and the University of Pretoria, Johannesburg, South Africa.

By way of comparison, we annually loan far more items than such major law libraries as Chicago, Michigan, N.Y.U. and Wisconsin.

Equally interesting is the fact that the Willamette Law Library is a net

lender (by a wide margin) while the aforementioned law libraries are net borrowers.

4. **Public Services.** Craig Smith, Don Oswalt, Martha Renick and Bonnie Laux provided another year of evening and weekend reference service which was a great complement to our weekday service provided by Head of Public Services, Tim Kelly.
5. **Staff Policies.** Cherri Miles placed the content of the “Big Red Book” containing all library policies and procedures online with access limited to staff only. This should be quite useful as well as convenient and in line with the University’s sustainability drive.
6. **Summit.** In December, for financial reasons, the III Inn-Reach Summit Catalog was replaced with the OCLC World Cat Navigator online shared catalog which is still in development. Galin Brown has done an excellent job in adapting to a less than ideal situation in continuing to provide our faculty and students with Summit service.
7. **Technical Services.** The Technical Services staff consisting of Vicki Beglau, Susan DeLaune, Sam Foster and Elaine Hines under the direction of Lysa Hall, completed another successful year coping with print collections, publisher cancellations and multiple electronic periodicals platforms.
8. **21st Century Library.** At the close of the 20th Century:

Library internal operations had evolved

FROM:

- C 3"x5" shelf-list cards
- C 3"x5" circulation check-out cards
- C 4"x6" invoice/payment records
- C 4"x6" order records
- C 8"x6" check-in forms

TO:

- C A custom-designed accounting software program
- C Integrated library system software modules for:
 - C Acquisitions
 - C Cataloging
 - C Circulation
 - C Serials

AND

Library research and access resources had evolved

FROM:

- C A small collection of print, microforms, and audio and video tapes
- C Interlibrary loans
- C Multiple cabinets of subject, author and title catalog cards

TO:

- C A library web page portal to the expanding universe of digital information
- C An online catalog
- C Direct borrowing through a shared online catalog among regional academic institutions
- C Licensed electronic databases

Now, nearly one decade into the dawn of the 21st Century, our library staff has nearly completed the transformation of the library from paper moth to electronic butterfly.

In retrospect, had we failed to initiate this transition in a timely fashion we would now find ourselves in an untenable position educationally, professionally, and financially with neither time, nor funds, nor expertise to quickly right the enterprise. Our early adoption of a wireless environment, integrated online library processes and procedures, electronic catalog records out-sourcing, consortia collaboration, transition from print subscriptions to database licenses, and a corresponding reduction of staff hours in managing the entire operation, has ameliorated the financial restraints associated with the recession. Where some libraries now face an educational and financial crisis visited upon them by the convergence of diminishing budgets, expensive technology, rapidly rising print prices and oblivion to new research methods and publishing realities; we face only the challenge of continuing to manage change incrementally in a thoughtful, educationally sound, and financially responsible manner.

The magnitude of the issues now facing law school libraries in a period of shrinking budgets, new technologies and rising costs has not gone unnoticed as evidenced by the AALL July 25, 2009 all day workshop on the topic “The Academic Law Library of 2015: Predicting the Future and Making it Happen.”

The six-year time line “in making it happen” reflects the implementation, financial, and academic realities confronting those librarians who have been reluctant to recognize and deal with the sea change that is upon us. To the contrary, we have never been risk averse to the point of paralysis.

Almost three years ago we sent the faculty an explanatory memo detailing the issues and setting forth a proposed course of action. At that time we

believed that the library ship of state had arrived at the Rubicon and we saw no rational alternative but to cross over, address the challenges, and move forward with transitioning to a 21st century library.

The result is an emerging Willamette College of Law 21st Century Library that redefines itself as providing:

- C a repository for scholarly monographs,
- C a sanctuary for reflection, study, research and writing,
- C digital content on demand at any time, any place, by simultaneous multiple users through internet protocol (IP) access,
- C information delivery,
- C reference services, both real time and virtual, and
- C specialized research instruction;

all of which are consistent with our long-standing mission of information access and research support.

9. **WestPac.** Tim Kelly is the new editor of WestPac News, effective with the Spring issue 2009.

III. COLLECTION DEVELOPMENT AND LIBRARY SERVICES

- A. **Digital Resources.** We continue to make additional digital resources available to our faculty and students including:
 1. **HeinOnline.** American Law Institute Library, World Trials, and U.S. Congressional Documents.
 2. **Foreign Law Guide.**
- B. **Gifts & Grants:** Library chairs were donated in memory of Professors Courtney Arthur, Bryan Johnston, John Paulus and Robert Skinner, Jr., Father of Professor Gwynne Skinner.
- C. **Moot Courts.** As in the past, Tim Kelly and Dick Breen participated in several moot court judgments including the Jessup International Law Moot Court competition and the first year appellate competition.
- D. **Reference.**
 1. Tim Kelly and Galin Brown taught their annual Library, Summit and ILL resources class to approximately 40 Law Review staff members.
 2. Tim Kelly taught research classes for Professors Harri, Jacobson, Mazur-Hart, Nafziger, Tamayo and Todd.
 3. Tim Kelly collaborated with Rob Truman, reference librarian at Lewis & Clark, for a presentation on electronic research sources and accompanying materials sponsored by the National Business Institute.
- E. **Library Collection/Information Access:** We continue to transform the library and in accordance with our objective to transition from print to digital we

implemented Phase II as described in our memo to the faculty dated November 2, 2006.

- F. **Library Webpage.** All “How to Aids”, “Exams/Study Aids,” “Reading Lists,” and “Information and Services” webpages were updated in February/March 2009.

IV. INFORMATION ACQUISITIONS & ACCESS BUDGET & EXPENDITURES

- A. The 2008-2009 information acquisitions and access budget and expenditures consisted of the following funds:

		<u>Budget</u>	<u>Expenditures</u>
C	New Titles (1-4220-7301)	\$ 75,000.00	\$ 83,216.66
C	Databases (1-4220-7302)	\$175,000.00	\$ 193,406.68
C	Continuations (1-4220-7300)	\$494,500.00	\$ 438,060.43 *
	Totals	\$744,500.00	\$714,501.27

* \$30,000 of which represents funds returned to the Business Office in December, 2008.

B. Expenditures

1.	New Titles	(11.6% of total information expenditures)	
	a.	Non-Print	
		Audio Cassettes	\$ 322.80
		Back runs (microfilm, periodicals, reports)	\$ -
		Interlibrary Loans	\$ -
		Replacement Materials	\$ -
		Software	\$ 32.61
		Video Cassettes/DVD	\$ 6,519.42
	b.	Non-Print Electronic	\$ 7,122.56
	c.	Print - Treatises	<u>\$ 69,219.27</u>
			\$ 83,216.66
2.	Licensed Databases	(27.0% of total information expenditures)	
	a.	BNA ALL (125+ multi-subject databases)	\$ 61,806.00
	b.	CCH Health & Human Resources (multiple databases)	\$ 3,653.00
	c.	CCH Omnitax (multiple databases)	\$ 3,399.00
	d.	Climatewire	\$ 1,595.00
	e.	Current Index to Legal Periodicals (through NELLCO)	\$ 622.20
	f.	Environment & Energy databases (5 - no cost-provided by Hatfield)	\$ -
	g.	Environmental Law Reporter	\$ 1,998.00
	h.	Foreign Law Guide	\$ 1,980.00
	i.	GALE / Legal Trac	\$ 2,169.66

j.	Hart Legal Ethics (periodical)	\$ 191.42
k.	HeinOnline (basic - multi-databases)	\$ 9,995.00
l.	HeinOnline American Law Institute Library	\$ 795.00
m.	HeinOnline Congressional Docs Lib	\$ 1,995.00
n.	HeinOnline Foreign & Int'l Law	\$ 1,705.50
o.	HeinOnline State Session Laws	\$ 1,850.00
p.	HeinOnline Subject Compilation of State Laws	\$ 395.00
q.	HeinOnline UN collection	\$ 5,850.00
r.	Index to Foreign Legal Periodicals	\$ 1,717.00
s.	International Law in Domestic Courts	\$ 2,138.00
t.	iSinolaw (through NELLCO)	\$ 1,340.00
u.	Lawtel EU/UK (through NELLCO)	\$ 1,810.00
v.	Lexis-Nexis	\$ 25,122.47
w.	LLMC Digital	\$ 6,850.00
x.	NBER Digest and Reporter	\$ 750.00
y.	NBER full subscription	\$ 750.00
z.	Oceana (Constitutions-3) (through NELLCO)	\$ 2,231.55
aa.	OUP Human Rights Law (through NELLCO)	\$ 2,138.00
bb.	OUP Int'l Criminal Law (through NELLCO)	\$ 2,138.00
cc.	OUP Investment Claims Reporter (through NELLCO)	\$ 2,138.00
dd.	OUP Max Planck (through NELLCO)	\$ 1,165.50
ee.	RIA Academic Advantage Library (tax)	\$ 3,060.00
ff.	RIA Checkpoint Estate Planner Alert	\$ 182.50
gg.	RIA Checkpoint Estate Planning Systems	\$ 3,442.50
hh.	Social Science for Legal Scholarship	\$ 775.00
ii.	Tax Analysts	\$ 3,500.00
jj.	Westlaw	\$ 27,667.40
kk.	Westlaw Campus (provided for Hatfield)	\$ 2,943.72
ll.	Wilson (Periodicals index NELLCO)	\$ 1,547.26

\$ 193,406.68

3. Continuations (61.4% of total information expenditures)

a.	Citators	\$ 13,372.44
b.	Compact Disks	\$ -
c.	Digests	\$ 23,724.67
d.	Encyclopedias/Dictionaries	\$ 18,476.35
e.	Forms	\$ 4,168.31
f.	ILL	\$ 12.75
g.	Looseleaf Services	\$ 17,356.11
h.	Microform	\$ -
i.	Microfiche	\$ -
j.	National Reporter	\$ 15,924.59
k.	Other	\$ 1,254.99

l. Periodicals	\$ 71,458.53
m. Periodicals - Online	\$ 5,517.50
n. Reports (U.S., State Adm. & ALR's)	\$ 13,600.25
o. Statutes	\$ 24,523.50
p. Treatise Supplementation	\$ 198,670.44
q. Reverted back to Business Office	<u>\$ 30,000.00</u>
	<u>\$ 438,060.43</u>
Grand Total	\$ 714,501.27

C. Information Expenditures from Non-Budget Funds

1. New Titles	.00
2. Databases	.00
3. Continuations	.00

V. COLLECTION STATISTICS

	Holdings 6/1/2008	Added 2008-09	Withdrawn 2008-09	Totals 6/1/2009
A. Volumes - Print				
1. Periodicals (bound volumes)	40,198	445	32	40,611
2. All Others	100,065	2559	902	101,722
3. Microfilm Print Vol Eqv (film x 5)	5,415 (1,081)	0 (0)	0 (0)	5,415 (1,081)
4. Microfiche Print Vol Eqv (film / 6)	151,349 (908,096)	27 (162)	1 (4)	151,375 (908,254)
TOTALS:	297,027	3,031	935	299,123
B. Titles				
1. Print				
a. Periodicals	2,737	13	5	2,745
b. All Others	35,433	941	203	36,171
2. Microform	953	0	2	951
3. Electronic (cataloged)				
a. Periodicals	410	45	10	445
b. All Others	5,479	2,409	78	7,810
TOTALS:	45,012	3,408	298	48,122
C. Database Subscriptions	27	10	0	37

	Holdings 6/1/2008	Added 2008-09	Withdrawn 2008-09	Totals 6/1/2009
D. Periodical Subscriptions				
Primary access to periodicals is now through HeinOnline rather than through individual subscriptions.				
E. Active Serials Subscriptions - Print	2,364	43	687	1,720
(includes periodical subscriptions)				
F. Active Serials Titles - Print	2,328	43	680	1,691
(active serials subs. less dup. titles)				
G. Audio Cassettes & CD's				
1. Titles	74	3	6	71
2. Volumes	86	4	10	80
H. Video Cassettes & DVD's				
1. Titles	256	37	36	257
2. Volumes	461	85	89	457
I. CD-Rom titles owned/leased	11	0	11	0
(as distinguished from books with CD Roms)				
J. Software titles owned/leased	13	0	13	0
K. Interlibrary Loan (2008-2009)				
1. Provided to other libraries	1106	(ILL & Summit)		
2. Received from other libraries	78	(ILL only)		
L. Publishers/Vendors (Selected publishers/vendors with \$1,000 or more in expenditures)				
American Association of Law Libraries		\$	1,937.00 *	
American Bar Association		\$	8,458.69	
American Law Institute & ALIA-ABA		\$	1,630.81	
A. S. Pratt & Sons Group		\$	1,346.85	
Ashgate Publishing Co.		\$	1,696.50 *	
Aspen Publishing		\$	23,856.54	
Backstage Library Works		\$	2,873.22	
Berkeley Electronic Press		\$	7,100.00	
Blackwell's Book Services		\$	3,085.20	
BNA Books		\$	1,726.07 *	

Brill	\$	5,472.61 *
Bureau of National Affairs	\$	61,933.92
Butterworth's	\$	1,065.67
CALI	\$	5,395.00
Cambridge University Press	\$	3,979.34 *
Cassidy Cataloguing Services	\$	4,700.00
Commerce Clearing House	\$	23,744.64
Cooke Stationery	\$	3,950.62
E & E Publishing	\$	1,595.00
Edward Elgar	\$	- *
Foreign Law Guide	\$	1,980.00
Gale Group	\$	2,169.66
Gaunt	\$	5,773.70
Hein Publishing	\$	65,409.31
Innovative Interfaces, Inc.	\$	38,702.87
International Specialized Book Service	\$	2,491.18 *
Law Book Exchange	\$	817.00 *
Law Journal Press	\$	1,342.48
Law Library Microfilm Corp.	\$	6,850.00
Lexis Nexis	\$	22,851.89
Lexis Nexis Matthew Bender	\$	66,365.00
Manhattan Publishing Co.	\$	2,876.00
Midwest	\$	15,442.10
National Bureau of Economic Research	\$	1,500.00
NELLCO	\$	21,485.51
Northwest Rugs	\$	- *
New York Times	\$	1,043.05
NITA	\$	127.00 *
OCLC	\$	3,000.00
Oregon State Bar Association	\$	2,175.00
Oxford University Press	\$	20,399.30 *
Practicing Law Institute	\$	2,673.00 *
SNL Design	\$	4,991.78
Stirfry Seminars and Consulting	\$	1,397.50
State Court Administrator	\$	1,545.00
Tax Analysts	\$	6,756.00
Trappist Abbey Bindery	\$	6,350.00
Thomson Reuters	\$	6,459.51
West Group	\$	177,613.20
Westlaw	\$	30,611.12
Wells Fargo Mastercard Account		
AALL	\$	609.00
Amazon	\$	3,006.33
Ashgate	\$	1,604.90
BNA Books	\$	234.50
Brill	\$	3,319.27
Cambridge University Press	\$	923.74

Edward Elgar	\$	1,499.39
International Specialized Book Service	\$	2,650.78
Lawbook Exchange	\$	2,163.50
NITA	\$	1,201.00
Rugs	\$	2,173.00
Oxford University Press	\$	1,238.00
PLI	\$	288.90

*Additional amounts paid by Wells Fargo Mastercard

VI. STATUS. The present status of the Library with regard to the special objectives designated in last year's report is as follows:

- A. Carnegie.** The Carnegie Building remodel was dedicated on September 12, 2008.
- B. Chairs/Couches.** Sixteen chairs and two couches in the library lobby/reading area and 12 chairs in conference rooms 239, 240 and 241 were reupholstered.
- C. Interlibrary Loan.** Summit migrated to OCLC WorldCat Navigator in December, 2008.
- D. Staff Policies.** Staff and library policies and procedures are now available to our library staff online
- E. Tables.** Tables in conference rooms 239, 240 and 241 were relaminated.

VII. OBJECTIVES FOR 2009-10

- A. Catalog.** Expand cataloging of electronic materials.
- B. Periodicals.** Continue the migration from print to digital.
- C. Reference.** Redesign the reference point of service area.
- D. Shelving.** Selectively shift the treatise and code collections to provide for shelving in growth areas.
- E. Technical Services.** Reallocate staff resources to reflect our diminished reliance on print titles/continuations.