



Willamette University College of Law

Office of Student Affairs

Notary Policy

Adopted July 1, 2013

- ❖ **Notary services through the Office of Student Affairs (OSA) will be provided solely for Willamette University College of Law (WUCL) students and graduates, for the purposes of application for state bar examinations only.**
- ❖ Notary services through the OSA will be available from 9:00 a.m. to 3:00 p.m., Monday through Friday; based on staffing availability.
- ❖ The notary public has the sole responsibility to refuse a notarization, as that is Oregon law.
- ❖ No fees will apply for the notary service provided.